



Southern Victoria High School

13 School Street
Perth-Andover, NB
E7H 4T4

Parent School Support Committee Minutes

Date: October 10, 2023

Time: 6pm

Location: Southern Victoria High School

<p>PSSC Members Present:</p> <p>Joe Bailey, Chair Mary Doherty Travais Adams Buffy McLaughlin Lisa Kitchen Trena Hafke</p> <p>PSSC Members Regrets:</p> <p>Andree Gagnon-Bouchard (Teacher Representative) Finn DeMerchant (Student Representative)</p>	<p>School/DEC Representation Present:</p> <p>Justin Tompkins, Principal Tanya Adams, DEC</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: *Called to Order by __Joe Bailey__ at _6 pm.*

Approval of the Agenda: *Approved by Mary Doherty*

Meeting Memo Feedback

Enrollment & Staffing

School Improvement Plan Update

Special Projects: Heavy Equipment, Viking Student Learning Centre

Student Handbook

Approval of the Minutes from Previous Meeting:

Approved by __Joe Bailey__

Business Arising from the Minutes:

1.

New Business:

- 1. Meeting Memo Feedback:** The SIP was presented and included updates on goals and strategies from 2022-23. Many of the strategies needed to be refined and revised in continued to be built upon in the upcoming year. The SIP goal was rewritten to include “student voice” in order to support engagement. A new SIP goal was established for 2023-24 regarding student behavioral expectations and attendance. It was noted that teachers and staff will be finalizing strategies and data points to measure success on June 26th.
- 2. Student Enrollment & Staffing:** Principal shared projected student enrollment for 2023-24. Student enrollment is projected to be approximately 310 students.
- 3. School Improvement Update:** PSSC inquired about staffing for 2023-24. It was shared that staffing had not been finalized. PSSC was concerned about only 0.6 FTE being assigned for our Guidance Teacher. I shared information that our teaching staff will be increased by 2 teachers this year. One teacher has been assigned to the “Viking Student Centre”.
- 4. Special Projects:** The principal shared that a new strategy to target student with poor attendance will be implemented at SVHS next year. This includes beginning a Viking Student Centre, where students who qualify through ESST will be able to attend school in a location different from their regular classroom setting to obtain high school credits with a licensed teacher. Students who qualify may have poor attendance due to reasons like mental health, anxiety, or other reasons. PSSC is supportive of this initiative to target students who have been unsuccessful with traditional school.
- 5. Student Handbook:** The NB Roadbuilders Association will locate their simulator trailer at SVHS for 8-9 weeks in September. 15 students have enrolled in the opportunity as a co-op. Some students from Tobique Valley High School will also use the trailer.

Correspondence: NA

Closing Comments: NA

Date of Next Meeting: *December 6, 2023 at 5:30pm*

Adjournment: *Meeting adjourned by ___Joe Bailey___ at ___7:50pm.*