



Southern Victoria High School

13 School Street
Perth-Andover, NB
E7H 4T4

Parent School Support Committee Minutes

Date: October 2, 2024

Time: 6:00 pm

Location: Southern Victoria High School

<p>PSSC Members Present:</p> <p>Joe Bailey Trena Hafke Lisa Kitchen Andrée Gagnon-Bouchard (Teacher Representative)</p> <p>PSSC Members Regrets:</p> <p>Jeremy Dube Abigail Fitzherbert (Student Representative)</p>	<p>School/DEC Representation Present:</p> <p>Justin Tompkins, Principal</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: *Called to Order by __Joe Bailey__ at __6:00__ pm.*

Approval of the Agenda: *Approved by __Joe Bailey__.*

- PSSC Handbook
- Chair & Vice-Chair Selection
- Enrollment
- Staffing
- School Improvement Update
- Viking Learning Center
- Cellphone Policy & School Expectations

Approval of the Minutes from Previous Meeting:

Approved by: Joe Bailey

Business Arising from the Minutes:

1. We will choose a Chair and Vice-Chair positions at our next meeting.
2. SVHS Teacher & Staff Handbook, Justin will send this document to the PSSC for them to read.
3. PSSC has concerns regarding the Director of Tobique Education only being hired in January, Trena will draft an email and share with the other PSSC members.

New Business:

1. PSSC Handbook

Please read the attached PSSC Handbook to familiarize yourself with the roles and responsibilities of PSSC.

2. Chair & Vice-Chair Selection

Each October a PSSC Chair and Vice-Chair must be selected by the PSSC. In 2023-24, Joe Baily served as Chair and may reoffer. The Vice-Chair position has been vacant for 2 years. Please consider putting your name forward for any of the positions.

3. Enrollment

Grade 9: 65 students enrolled, with 10 in the French Immersion program.

Grade 10: 69 students enrolled, including 8 in the French Immersion program.

Grade 11: 67 students enrolled, with 5 in the French Immersion program.

Grade 12: 82 students enrolled, with 12 in the French Immersion program.

Total enrollment: 283 students. Decrease of 25 students.

4. Staffing

15.7 classroom teachers, 1 principal and 1 vice principal, 2 Resource & Methods Teachers, 1 Guidance Counsellor, 0.5 Enhancement (Wolastoqey Language) teacher, 3 Enhancement Student Support Staff, 3 Jordan's Principle Student Support Staff, 4 custodians, 1.4 Administrative Assistants, 0.6 librarians and 8 Educational Assistants.

5. School Improvement Update

Goal Statement: Cultivate a connected, responsible school community with improved attendance, participation, and behavior.

Strategy: Extend and refine homeroom periods to implement a thematic approach where committees plan a common themed lesson for all homeroom teachers to deliver once per week. These themed lessons will align with local and broader community events, integrating themes of global citizenship, personal responsibility, and community engagement. Additionally, the committee will develop schoolwide activities that encourage a broader community engagement aimed at strengthening connections between the school and the community.

Professional Learning Suggestions: 1. Thematic Lesson Planning Workshops: Offer workshops to support teachers in designing thematic lessons that align with local and broader community events while integrating themes of global citizenship, personal responsibility, and community engagement. Provide guidance on how to develop engaging activities, facilitate meaningful discussions, and incorporate reflections into lessons. 2. Interdisciplinary Collaboration Sessions: Facilitate collaborative sessions where teachers can work together across subject areas to plan and coordinate thematic lessons. Encourage teachers to share ideas, resources, and best practices for integrating themes into their respective homeroom periods. 3. Community Engagement Training: Provide training sessions focused on strategies for fostering connections between the school and the community. Teachers can learn how to leverage local resources, involve community members in classroom activities, and promote student involvement in community events.

Measures of Success: • Increased Attendance • Increased Participation (extra and co-curricular activities) • Reduced Negative Behaviors

6. **Viking Learning Centre**

- 17 students follow a personalized schedule in the Viking Learning Centre.
- 13 students are following a blended schedule of VLC courses and regular courses.
- Sarah Shirley (Teacher) works full-time in the Viking Learning Centre and is supported by Kenda DeMerchant for one period per day.
- The Viking Student Centre assists students facing social-emotional challenges, young parents pursuing their high school diplomas, and other at-risk students.

7. **Cellphone Policy & School Expectations**

Storage and Usage: Cell phones must be turned off and stored in lockers or designated areas during instructional time. Students may use their cell phones during breaks and lunchtime, but not during class unless explicitly permitted by the teacher for educational purposes.

Correspondence: *NA*

Closing Comments: *NA*

Date of Next Meeting:

November 13, 2024

Adjournment: *Meeting adjourned by __ Joe Bailey__ at __7:21__ pm.*